



Venue Hire Agreement

1. Terms Of Hire

These terms apply to the hire of club rooms (the 'Venue') of the Stirling Amateur Football and Sporting Club (the 'Club'), located at Richard Guelfi Reserve, Delawney Street, Balcatta. When accepting bookings for the Venue, the Club reserves the right to assess the suitability of the proposed function to the building and its environment. The Club asks that you abide by the established hiring conditions that have been designed to protect the Venue.

2. Fees, Charges and Bonds

The Hirer will pay to the Club all fees, charges and bonds specified below, which have been set in accordance with City of Stirling requirements. The Hirer acknowledges that they are aware of all hiring fees and charges for other services and facilities associated with the use of the Venue.

Functions

- Community Rate (private functions / Not-for-profit organisations) \$ 350.00 per function
- Standard Rate (commercial organisations) \$ 500.00 per function

Meetings, Organised Activities, Playgroups

- Community Rate \$ 35.00 per hour
- Standard Rate \$ 50.00 per hour

Bar Staff

- Standard Functions \$ 25.00 per hour per staff

Bonds

- Standard Functions \$ 500.00
- High Risk Functions \$ 1,000.00

3. Deposit and Balance

The Hirer will pay to the Club a non-refundable deposit of \$100 at the time of confirmation of the booking. The booking will not be confirmed unless the deposit is paid. The deposit should be made by EFT (Electronic Funds Transfer) directly into the Club's Bank Account, as follows:

- Bank: Westpac Bank
- BSB & Account No: 036073 125917

The balance of the total Venue hire fee must be paid to the Club on the date of the function.

4. Cancellation

If the Hirer cancels a booking after the deposit has been paid, the deposit amount will be retained as a cancellation fee.



5. Insurance

All events held at the Venue are covered by the Public Liability Insurance Policy of the Club, which covers any incident that is a direct result of the Venue fixtures and fittings. However, the Hirer (and not the Club) will be liable for any damage related to:

- Any anti-social behaviour of guests who may be intoxicated or under the influence of drugs.
- Faults or accidents that result from the provision, placement or operation of equipment supplied by the Hirer.

6. Decorations

The installation of decorations within the Venue is permitted. However, the Club retains the right to request the removal of any object that may be offensive or damage the structure of the building. The Club does not allow confetti, rice or glitter within the Venue.

7. Food, Health and Hygiene

If food is prepared or served in the Venue, the Hirer is responsible for ensuring that all stages of the preparation and serving meet legally required health and hygiene standards.

8. Smoking

No smoking is permitted inside the Venue, and cigarette butts must be placed in bins and removed.

9. Staff

It is a condition of hire that Club staff (may) be present at functions. The Hirer must comply with Club staff directions.

10. Cleaning

The Hirer shall leave all areas of the Venue which are used for the event in a clean, safe and proper condition. If the Venue is not left in a satisfactory condition, the Club reserves the right to recoup all cleaning costs from the Hirer.

11. Special Conditions

The Club reserves the right to impose further special conditions to the granting of the Venue hire agreement.

AGREEMENT

I agree to the above terms and conditions of hire of the Venue.

Signed: _____

Print Name: _____

Date: _____